

Santa Cruz County



Proposition 41 Application

April 26, 2006

Proposition 41 Application – Santa Cruz County Executive Summary

Santa Cruz County (County) will utilize a two-phased approach for the implementation of its new voting system. The County signed a contract with Sequoia Voting Systems on March 28, 2006 for the purchase of blended voting system that will include an “AVC Edge” with VeriVote providing a Voter Verified Paper Audit Trail (VVPAT) at each polling site as well as an Optech Insight at each polling site utilizing paper ballots.

Unfortunately, Sequoia is not able to deliver equipment to Santa Cruz County before the June 6, 2006 Primary Election. Therefore, for Phase I, the County will borrow 12 AVC Edge, Help America Vote Act (HAVA)-compliant touch screen machines with an attached VVPAT device from Monterey County, which will be used for the first time in the June 2006 Primary Election. The County plans to place AVC Edge units with VVPAT devices strategically around Santa Cruz County based on our knowledge of the disability community along with the County’s existing Mark-A-Vote optical scan paper ballot system. In addition, one AVC Edge will be located at the County Clerk/Elections Department and one at the Watsonville City Clerk’s Office for the 29 days prior to and including Election Day.

For Phase II, the County intends to place one AVC Edge unit with VVPAT device and Sequoia’s Optech Insight precinct optical scanner at each polling site and activate the 400-C optical central scan count system to provide a more seamless integration of voting systems and election processes.

The new voting system allows voters to continue using a paper ballot and provides a HAVA-compliant Direct Recording Electronic voting unit (DRE) with VVPAT device for individuals with disabilities at each polling places. The County expects to complete the full system implementation in 2006.

The new voting system will have a similar “look and feel” for voters with the following differences:

- The official ballot will be larger and have a slightly different layout than what voters are used to.
- The AVC Edge DRE units will allow voters with disabilities and other special needs to vote privately and independently. The AVC Edge is a touch screen device that the voter uses to make his or her selections. The terminals have an audio component for voters with visual limitations, along with a sip/puff tube adapter for voters who cannot use the keypad. Voters can also adjust the tilt of the screen and can scale the size of the fonts. The AVC Edge terminal securely stores ballots on multiple forms of memory and can be printed to accommodate hand recounts.
- The AVC Edge voting booth also allows access from a wheelchair. The unit’s leg spacing and screen position can be adjusted for height and tilt. Voters with limited dexterity may position themselves close to the touch screen and use a mouth stick or sip/puff device to move through the ballot.

The Elections Department is currently updating an extensive outreach program to introduce the new voting system to Santa Cruz County voters. The program may include demonstrations at

Proposition 41 Application – Santa Cruz County Executive Summary

senior centers, community events and meetings, demonstrations to individuals, and media involvement (newspaper, television, and radio).

The Elections Department has purchased 165 units of the Sequoia AVC Edge Terminals to provide voters with disabilities access to the electoral process in polling places and in the County Clerk's Office. The AVC Edge Terminals will be delivered, tested, and deployed for the June 2006 Primary Election. The Sequoia blended voting system will cost approximately \$2.5 million. Due to State and Federal reimbursements and grants there is no net cost to the County. The Santa Cruz County Board of Supervisors agrees to the funding match requirement of \$1.00 local funds to \$3.00 Proposition 41 funds. The County will use proceeds authorized under HAVA to meet the local matching requirement. Remaining funds will be used for other HAVA-related activities that may include additional equipment purchases for voting equipment, implementation services, and voter education and outreach.

Proposition 41 Application – Santa Cruz County Summary of Overall Voting System Modernization Strategy

A. What steps have you taken to determine the voting system under consideration is the appropriate system for your county?

In the Summer of 2005, the County issued a Request for Qualifications (RFQ) for a new voting system to meet the HAVA requirements and Request for Proposals (RFP) which requested detailed project proposals and costs from the qualified vendors. This information was compiled and reviewed extensively with the help of consultants from Visionary Integration Professionals, LLC. During the evaluation and selection process, the County completed the following tasks:

- A Voting Systems Task Force to evaluate the RFQs and RFPs, review public input, and to recommend a preferred voting system. The Task Force was comprised of the County Treasurer-Tax Collector, County Clerk, representatives from County departments and Voting System Project consultants.
- A Public Advisory Committee was established and invited to attend vendor demonstrations and to provide advice and counsel. This Committee included representatives from the political parties, pollworkers, service groups, representatives from the disabled, Latino, student and senior communities, and retired public officials.
- Vendor demonstrations of various voting systems were open to the public in Watsonville, Santa Cruz and the Santa Cruz County Fair and user surveys were taken throughout the public review periods.
- A comprehensive website was established that provided information on the new voting systems and dedicated e-mail address for public input at newsystem@votescount.com.

After a review of the RFQs and RFPs, public input, and taking into consideration a unanimous decision of the Voting System Task Force, the County established a contract with Sequoia Voting Systems for the purchase and implementation of a blended voting system. Once fully implemented, this system will place one Sequoia HAVA-compliant DRE and one precinct optical scan machine at each polling site and central optical scan machine located at the County Clerk/Elections Department located at 701 Ocean St., Room 210 in Santa Cruz, CA.

The County selected the Sequoia Optical Scan/DRE voting system for the following reasons:

- Since 1995, Santa Cruz County has used an optical scan system with a similar look and feel that our voters and poll workers are familiar with and have confidence in the technology. Supplementing the system with one AVC Edge unit per polling place will allow the implementation to appear seamless to our voters and provide a new voting opportunity to our disabled community.
- The County's evaluation determined that the AVC Edge offered the greatest accessibility for voters who are blind, visually impaired, or have a disability or condition that makes it difficult or impossible to mark a ballot.

Proposition 41 Application – Santa Cruz County Summary of Overall Voting System Modernization Strategy

- The paper audit trail is clear. A single set of paper ballots is utilized for both absentee and poll voters and a physical record of the voter's intent exists. In addition, a Voter Verified Paper Audit Trail (VVPAT) is provided for AVC Edge ballots.
- The cost of the Sequoia blended voting solution is significantly less than selecting a full DRE system, which allows the County to consider utilizing federal and state funding for additional HAVA-related projects such as training and voter education and outreach.

B. How will this new system be implemented? Will it be launched completely in one election or phased in during the coming election cycle?

The County will utilize a two-phased approach for this project due to the fact that the Sequoia Voting System just received state certification on March 22, 2006, followed by contract signing on March 28. Sequoia is unable to deliver equipment prior to the June 6, 2006 Primary Election. Having to go with a two-phased approach will allow elections staff and precinct officials to more easily assimilate changes to the new system. Additionally, the County will have a greater opportunity to focus our attention on providing more assistance to disabled voters. The County will deploy 12 AVC Edge touch screen units in Phase I, which will be used for the first time in the June 2006 Primary Election. These units will be used in conjunction with the County's existing Mark-A-Vote optical scan central count system. Phase II is expected to begin after the June 2006 Primary Election. At that time, the County intends to implement Sequoia Optech Insight precinct optical scanner and the 400-C optical central count system to provide a more seamless integration of voting systems and election processes. In addition, the County will receive 165 AVC Edge Terminals from Sequoia to allow the County to place one at each voting precinct. The County expects to complete the full system implementation by the November 7, 2006 General Election.

High-level responsibilities associated with the system implementation, as well as an ongoing increase due to operation and maintenance of the new system, are described below. The County anticipates the two-phased approach will help minimize the impact to staff/resource availability.

Phase I Responsibilities

- Staff must learn and implement the 12 AVC Edge units.
- Staff must create and test the ballot images and audio ballots for the AVC Edge units.
- Staff must develop and implement new policies and procedures pertaining to the use of the AVC Edge units.
- Staff will identify and retrofit a warehouse that will secure and house the equipment.
- Staff must develop and implement extensive outreach and education programs for the disabled community.

Proposition 41 Application – Santa Cruz County Summary of Overall Voting System Modernization Strategy

- Staff must develop and implement updates to the poll worker training requirements.

Phase II Responsibilities

- Staff must learn and implement the Optech Insight and 400-C units.
- Staff must develop and implement new policies and procedures pertaining to the use of the Optech Insight and 400-C units.
- Staff must learn and implement the WinEDS ballot layout setup and vote tabulation software.
- Staff must maintain, calibrate, and operate the AVC Edge, Optech Insight and 400-C units.
- Staff must revise all training materials for poll workers.

The AVC Edge units will be available for in-office early voting and in polling places allowing voters with various disabilities to vote privately and independently.

C. How will this implementation affect the voters and the poll workers?

Our goal is to ensure the new voting system is properly introduced and fully explained to Santa Cruz County voters and to government leaders, for whom we conduct their elections. To accomplish this goal, the County Clerk/Elections Department is currently developing an extensive voter education and outreach program to introduce the new voting system to the public. Our plan may include public demonstrations at community events and festivals, attendance at civic meetings, presentations to local district governing boards, direct outreach to groups/organizations, and/or individual demonstrations. We may also involve the local news media in our outreach program by producing news releases and participating in radio/TV talk shows. The County is also considering developing brochures and/or fliers for specific targeted groups to assist the voters on how to use the new equipment before they get to the polls.

The County may also incorporate elements of our outreach program into our training modules for elections staff, poll workers, and roving inspectors. Sequoia provides generic training materials on the equipment that we plan to customize to meet our County's specific needs. The County plans to perform these customizations in-house as well as use the services of a professional training organization. At a minimum, our training will include classroom-style training with hands-on practice with the AVC Edge units, printed training manuals, and a question and answer session at each training class. At this time, the County expects the Phase II training will also include these components.

Proposition 41 Application – Santa Cruz County
Summary of Overall Voting System Modernization Strategy

D. How will it affect the county’s election staff?

As described in detail above, introducing the new voting system will affect the manner in which we prepare for elections. The official ballot will be larger and have a slightly different appearance. Additionally, preparing AVC Edge units for deployment to polling places will require a greater effort and some elements of the official canvass will be changed. The County Clerk/Elections Department recognizes that staff will be affected by a new voting system, and has made special efforts to keep staff fully informed on the progress of selection and acquisition of equipment, the reasons for the system selected, and how the selected system will affect their work. Elections staff has been asked to recommend changes in work procedures so that implementation will be a smooth and seamless process. During implementation, staff is kept fully informed on issues of the new system and how those issues are being addressed.

E. What types of evaluation methods have you set up to determine the effectiveness and overall impact of this new system for your county?

Poll workers and inspectors will be asked to provide their written comments on the new system and associated election processes. They will also be asked to specifically identify any successes and areas for improvement that they noticed in their precinct. We will provide a standardized form to voters who choose to voluntarily provide feedback to us. The County also conducts election review meetings with staff after each election.

Historically, the County Clerk/Elections Department has maintained an open policy for anyone to observe elections and provide comments/recommendations regarding voting equipment and election processes. Specific groups invited to observe the election include the media, political parties, and various service groups within the community. The County’s Roving Inspectors also visit polling places to provide supplies, offer equipment support, and to note successes and issues with the voting system. Verbal and written reports are provided to the County Clerk.

F. How will all of these factors shape your overall strategy?

Santa Cruz County believes it has conducted an extensive procurement process to select a new voting system that will best meet the needs of county voters. The County’s implementation plan involves voters, poll workers, government leaders, and elections staff. It includes a thorough training program intended to prepare these groups to successfully use the new voting system for the June 2006 Primary Election and future elections. Our strategy also includes an evaluation of the new system and associated election processes so we may identify opportunities for continuous improvement in redesigned procedures, staffing, and technical solutions.

Proposition 41 Application – Santa Cruz County Summary of Project Plan

A. What are the steps (or phases) your county will take to implement this new voting system? What resources will be allocated to implement this project?

As described earlier, Santa Cruz County expects to implement the AVC Edge units at key polling places and two central locations in Phase I, which will be used for the first time in the June 2006 Primary Election. Phase II, which is expected to begin after the June 2006 Primary Election, will include placing one AVC Edge unit and Sequoia Optech Insight precinct optical scanner at each polling place and use the 400-C optical central scan count system.

The optical scan voting system will be used at the central tabulation location for voting and reporting the votes after the polls have closed. Santa Cruz County also offers in-house early voting at the County Clerk/Elections Department in Santa Cruz and the City Clerk's Office in Watsonville. Elections staff issues an absentee ballot to voters wishing to vote early. Absentee ballots are tabulated on an optical scan unit. For Phase I, the County will use its existing Mark-A-Vote optical scan count system. For Phase II, the Mark-A-Vote system will be replaced with the Sequoia Optech Insight and 400-C units, which will be used for tabulation. All tabulated votes are stored in a removable memory card on the scanner. The AVC Edge units will also be used for in-house early voting and in polling places allowing voters with various disabilities to vote privately and independently.

The County Clerk/Elections Department and Sequoia will implement this project as a team. Sequoia has contractually dedicated their resources for this project for staff training, poll worker training, logic and accuracy testing, Election Day support, and voter education and outreach. The County Clerk and dedicated staff will serve as the project managers to oversee the acquisition, installation, testing, implementation, and evaluation of the new voting system

The County Clerk/Elections Department has also designated a professional project manager to oversee the acquisition, installation, testing, implementation, and evaluation of the new voting system. This individual works closely with the County and Sequoia project manager regarding the overall planning, communication, management, and coordination of Sequoia products and services. This individual serves as the liaison for the County with Sequoia as it pertains to all products, services, and obligations set forth in the contract.

Proposition 41 Application – Santa Cruz County Summary of Project Plan

The County's project plan includes the following phases and major activities:

- Project Kickoff
 - Confirm project objectives, deliverables, and scope
 - Develop project charter
- Project Management
 - Develop project plan
 - Allocate resources to the project
 - Election process analysis and redesign
 - Monitor contract and budget items
 - Monitor issues and risks
- Delivery and Installation
 - Equipment delivery
 - Equipment storage and security
 - Equipment installation
- Testing
 - Equipment acceptance testing
 - Equipment performance testing
- Training
 - Develop training plan
 - Conduct staff, poll worker, and roving inspector training
- Conduct June 2006 Primary Election
 - Election preparation
 - Logic & accuracy testing
 - Election execution
 - Canvass
- Conduct November 2006 General Election
 - Election preparation
 - Logic & accuracy testing
 - Election execution
 - Canvass

B. How much county staff will be needed for the complete installation of the voting system (i.e., from installation to poll worker training)?

As stated above, the County Clerk/Elections Department is dedicating one permanent staff that will serve as the County's project manager to oversee this project and one warehouse manager to manage the new voting system. Additionally, the County Clerk/Elections Department will also provide six permanent staff that will be available on a part-time basis as needed, in addition to fifteen part-time or temporary staff to assist with this effort.

The County Clerk will continue to provide roving inspector and poll worker training. Currently the roving inspector training workshops are two (2) to three (3) hours in

Proposition 41 Application – Santa Cruz County Summary of Project Plan

duration and the general training classes are one and one-half hours (1 ½) in duration. The County expects to extend the workshop and general training class by thirty (30) minutes in order to provide a general overview of the Sequoia blended voting system. Additionally, the County plans to develop a specific class designated for precinct officials who will be responsible for maintaining and operating the Sequoia voting system on Election Day. These Sequoia Voting System classes will range from approximately one (1) to four (4) hours in duration. The County is also considering offering scheduled free time for elections, poll workers, and the public to practice using the new system.

C. How much vendor support will be made available to your county under your contract?

Sequoia has been contracted to provide support to Santa Cruz County for 26 days in 2006 (excluding acceptance or performance testing). The details of Election Support Services are found in Exhibit E of the contract between Santa Cruz County and Sequoia (attached).

D. What types of controls (or checks) are in place to make sure that your Project Plan is progressing properly?

Elections staff maintains a calendar for each type of election (special, primary, and general). These calendars have a complete and comprehensive list of tasks to be accomplished, the date (or range of dates) that the task must be completed, and the person responsible for completion of that task. Elections staff meet weekly to keep the election on track and have more frequent communication via e-mail. The Project Schedule is currently maintained in Microsoft Word for high-level review. Detailed project plan and schedule is maintained in Microsoft Project and Adobe formats for review and comment by Project Team members.

The County Clerk/Elections Department identified realistic key dates that must be met in order to use the AVC Edge units for the 2006 Primary Election. Santa Cruz County and Sequoia worked together to develop the project schedule. The County's project managers have experience in keeping projects on schedule. These individuals will monitor the project schedule, deliverables, and milestones, as well as monitor and mitigate risks and issues. These individuals also facilitate communication and meetings with the Sequoia project manager to review progress, identify and resolve issues that may impede implementation, preview future events and scheduled dates, and keep staff at the County Clerk/Elections Department and Sequoia informed and involved.

Proposition 41 Application – Santa Cruz County Summary of Project Plan

- E. Please provide a comprehensive “Accessibility Plan” on how your county’s new voting system complies with state and federal law. How is your county going to comply with the new requirements of AB 2525 (Jackson), Chapter #950, Statutes of 2002?**

While compiling your county’s Accessibility Plan for your new voting system, you may want to consider the following guidelines to assist you with creating a complete plan.

1. General Provisions

- a. Does your county have an active Voting Accessibility Advisory Committee? If so, has this committee reviewed the proposed voting system?**

Santa Cruz County has established a Voting Accessibility Advisory Committee that includes representatives from mobility-impaired groups, visually-impaired groups, the Commission on Disabilities for the County of Santa Cruz, the Central Coast Center for Independent Living and County Clerk/Elections Department staff. The County is also trying to recruit a representative from the bi-lingual community for this committee. The committee meets quarterly to provide input and direction to the County regarding Voting Accessibility.

The Voting System Selection Committee included representatives from the disabled community who provided their view on how well the Sequoia system offered accessibility to voter with disabilities.

- b. Does your county provide audiotapes of state and local measures?**

Santa Cruz County provides audiotapes of state measures in English. Tapes of local measures are also provided. Tapes are available from the County Clerk/Elections Department. A news release is sent out to local media outlets once tapes are available to alert the public.

- c. Are polling places in your county accessible under Secretary of State guidelines to persons with mobility impairments? (If a voter cannot get to the voting machine, it does not innately matter if the machine has features of accessibility).**

Santa Cruz County has an ongoing goal to have all polling places accessible to voters with disabilities in every election. Elections staff visit and observe each polling place using the Secretary of State’s guidelines. Staff has taken colored photographs of most facilities and documents observations and recommendations for mitigation strategies. The County may utilize mitigation strategies such as the installation of temporary ramps, coning off parking for person’s with disabilities, installation of temporary thresholds, or posting signage to meet the accessibility requirements as necessary.

Proposition 41 Application – Santa Cruz County Summary of Project Plan

The County has been conducting a formal assessment survey to determine the level of compliance. Any time a polling place is changed staff will do an assessment on the new polling location. The County's Voter Accessibility Advisory Committee has reviewed all polling sites in the County and has determined if it is accessible. The County makes every effort to ensure its polling are accessible.

d. Does your county have an outreach program to the disabled community?

The County Clerk/Elections Department has established and continues to improve its extensive outreach program for the disabled community. The goal of this program is to introduce the new voting system to disabled voters and prepare them to use the new equipment before they get to the polls. The program may include demonstrations at senior centers, community events and meetings, demonstrations to individuals, and media involvement (newspaper, television, and/or radio).

e. Is there at least one touch screen voting machine available at each polling place in your county?

Due to the late Secretary of State certification of the Sequoia Voting equipment, and Sequoia's inability to deliver equipment prior to the June Election, the County plans to deploy 12 AVC Edge units borrowed from Monterey County in the 2006 June Primary Election. One AVC Edge unit will be at the County Clerk/Elections Department and one at the Watsonville City Clerk's Office for the 29 days prior to and including Election Day. The remaining 10 units will be deployed to strategic locations throughout Santa Cruz County based on our knowledge of the disability community. For Phase II, we will place one AVC Edge unit at each voting precinct for the 2006 November General Election. The AVC Edge units will allow voters with various disabilities to vote privately and independently. The AVC Edge units have an audio component that will allow independent and private voting for voters with visual limitations. A sip/puff tube adapter connection is also integrated into each AVC Edge unit for voters who cannot use the keypad.

f. Does your county provide a touch screen machine for early voting purposes?

Santa Cruz County will use a blended Optical Scan/DRE voting system. The County offers in-house early voting at the County Clerk/Elections Department office and Watsonville City Clerk's Office. Elections staff issue an absentee paper allot to voters wishing to vote early. In addition, one AVC Edge unit will be available at each location for early voting. For Phase I, Mark-A-Vote optical scan paper ballots will be used. For Phase II, the County will convert to the Sequoia

Proposition 41 Application – Santa Cruz County Summary of Project Plan

optical scan paper ballot and tabulate absentees on a Sequoia 400-C central optical scan count system. All tabulated votes are stored in a removable memory card on the scanner. The AVC Edge units will also be used for in-house early voting and in polling places allowing voters with various disabilities to vote privately and independently.

2. Voting System Specific

a. Is the machine/booth accessible to wheelchairs?

Sequoia will provide Santa Cruz County with voting booths that are wheelchair accessible. The stands for the AVC Edge unit will meet federal and state accessibility laws. Each polling place will have at least one booth that is accessible for wheelchairs for the 2006 Primary Election.

b. Is the machine able to provide a meaningful curbside voting option (i.e., is the machine fully portable, or if it is a touch screen, can it operate on battery power)?

The AVC Edge unit is designed for a poll worker to be able to set it at the curb of a polling place for the voter with disabilities to use. The AVC Edge unit is a self-contained unit with battery power for curbside voting.

c. Is your new voting system a touch screen system? If so, does the machine have the following capabilities:

- **Does the machine have a tilt-screen capability to adjust the screen angle?**
- **Does the machine have a large font capability for low vision voters?**
- **Is there at least one machine in the polling place that includes an audio version, with blank screen, to permit secret and private voting?**
- **Is the voter able to cast a ballot with a mouth stick?**

For Phase I, we plan on using all AVC Edge units delivered by Sequoia in time for use in the 2006 June Primary Elections. The AVC Edge units will display the voter's ballot on a tilt screen with adjustable fonts. Voters will make their choices by touching their selection on the screen. The AVC Edge units have an audio component that will allow independent and private voting for voters with visual limitations. A sip/puff tube adapter connection is integrated into each AVC Edge unit for voters who cannot use the keypad. For Phase II, we will provide one AVC Edge unit at each voting precinct. The AVC Edge unit offers touch screen capabilities.

**Proposition 41 Application – Santa Cruz County
Summary of Project Plan**

d. Does your voting system contract provide for automatic accessibility upgrades?

The contract with Sequoia provides for upgrades to all components of the system, including accessibility features.

F. Compliance with AB 2525 (Elections Code 19225 – 19229.5)

Santa Cruz County will be in full compliance with the provisions of AB 2525. The County will place one AVC Edge unit in every polling place and have one or more available at the County Clerk/Elections Department and one or more at Watsonville City Clerk's office for in-office early voting. The AVC Edge units will display the ballot on a CRT screen and will feature audio and sip/puff components. Voters using the AVC Edge unit can adjust the tilt of the screen and can scale the size of the fonts. The AVC Edge unit securely stores ballots on multiple forms of memory and can be printed to accommodate hand recounts.

This implementation schedule will meet HAVA deadlines and has been approved by the Santa Cruz County Board of Supervisors.

**Proposition 41 – Santa Cruz County
Project Schedule Key Activities, Dates, and Status**

Activity	Start Date	End Date	Status
Project Kickoff	1/2/06	2/2/06	Completed
Signed Contract between Santa Cruz County and Sequoia Voting Systems	-	3/28/06	Completed
Develop and Implement Voter Education & Outreach Program	On Going	On Going	On Schedule
Train Elections Staff, Poll Workers and Roving Inspectors	3/29/06	6/6/06	Begin on Schedule
Deliver, test, and program 12 AVC Edge units for Phase I	4/26/06	5/10/06	Will Begin on Schedule
Deploy AVC Edge units in 2006 June Primary Election	6/6/06	6/6/06	Will Begin on Schedule
Evaluate AVC Edge units and Election Processes	6/8/06	7/1/06	Will Begin on Schedule
Receive Optical Scan Units	7/10/06	7/28/06	Will Begin on Schedule
Receive Touch Screen Units	7/10/06	7/28/06	Will Begin on Schedule
Receive/set up network	7/17/06	7/28/06	Will Begin on Schedule
Acceptance Testing	7/31/06	8/11/06	Will Begin on Schedule
Acceptance Testing	7/31/06	8/11/06	Will Begin on Schedule
Test Network	7/31/06	8/4/06	Will Begin on Schedule
Test OS Units	7/31/06	8/4/06	Will Begin on Schedule
Test TS Units	8/7/06	8/11/06	Will Begin on Schedule
Election Programming	9/25/06	10/6/06	Will Begin on Schedule
OS Units	9/25/06	9/29/06	Will Begin on Schedule
TS Units	10/2/06	10/6/06	Will Begin on Schedule
Training	8/1/06	11/6/06	Will Begin on Schedule
Staff Training	8/1/06	12/10/06	Will Begin on Schedule
Train the Trainer	10/2/06	10/6/06	Will Begin on Schedule
Poll Worker Training	10/9/06	11/3/06	Will Begin on Schedule

**Proposition 41 – Santa Cruz County
Project Schedule Key Activities, Dates, and Status**

Troubleshooter/Rover Training	10/23/06	11/6/06	Will Begin on Schedule
L&A Testing	10/2/06	10/13/06	Will Begin on Schedule
OS Units	10/2/06	10/6/06	Will Begin on Schedule
TS Units	10/9/06	10/13/06	Will Begin on Schedule
November 7, 2006 Election Day	11/7/06	11/7/06	Will Begin on Schedule
One OS and one TS unit to be deployed at each voting precinct in the county for the November 7, 2006 General Election.	11/7/06	11/7/06	Will Begin on Schedule
Canvass November 7, 2006 Election	11/8/06	12/4/06	Will Begin on Schedule
Acceptance Testing	7/31/06	8/11/06	Will Begin on Schedule
Test Network	7/31/06	8/4/06	Will Begin on Schedule
Test OS Units	7/31/06	8/4/06	Will Begin on Schedule

APPENDIX A – APPLICATION FOR FUNDING CONSIDERATION

Voting Modernization Board

APPLICATION FOR FUNDING CONSIDERATION

County Name and Address (including zip code)

VMB Use Only:

Date Received: _____

Date Reviewed: _____

Board Agenda Date: _____

Formula Allocation \$ _____

Amount of
Funding Request \$ _____

Amount of
Matching Funds \$ _____

Total
Project Cost \$ _____

County Elections Official or Other Contact

Name _____

Title _____

Telephone _____

FAX _____

E-mail _____

Describe the voting system under consideration (if known) and the anticipated acquisition schedule.

Attached

Attach an Accessibility Plan, describing how your county will use voting equipment purchased with Proposition 41 monies to provide meaningful voting opportunities for persons with disabilities.

Attached

If at the time this application is signed Federal voting reform legislation has passed, attach a description of how the proposed voting system will meet the requirements of federal law.

Attached Not Applicable

If your county is required by federal court order to convert to a new voting system not later than March 1, 2004, describe how the proposed voting system will meet this requirement, and provide a detailed explanation of your back up plan should the conversion process be delayed.

Attached Not Applicable

I certify that the Project for which funds are being sought will comply with the Project Eligibility Requirements as set forth in the VMB Funding Application and Procedural Guide.

Signed _____ Date _____
County Representative

Acceptance of an application for review by the VMB in no way obligates the VMB to provide the funds requested in the application.

APPENDIX C - PROJECT DOCUMENTATION FORM

**Voting Modernization Board
PROJECT DOCUMENTATION FORM**

County Name and Address (including zip code)

VMB Use Only:

Date Received: _____

Date Reviewed: _____

Board Agenda Date: _____

Comments: _____

County Elections Official or Other Contact

Name _____

Title _____

Telephone _____

Email _____

FAX _____

The following must be submitted with this form: (See Instruction Sheets)

1. Executive Summary of the Project
2. Summary of the County's Overall Voting System Modernization Strategy
3. Summary of the Project Plan
4. Project Schedule
5. Project Costs
6. Statement of County Matching Funds
7. Signed Vendor Agreement
8. For Court Ordered Decertified Counties Only
9. Impact of Federal Voting Reform Legislation (if applicable)
10. Eight (8) complete copies of the Project Documentation Package

I certify that the information contained in this form including all attachments is true and correct and that the Project for which funds are being sought complies with the Project Eligibility Requirements set forth in the VMB Funding Application and Procedural Guide.

Name _____

Date _____

County Representative Authorized by Resolution



County of Santa Cruz

COUNTY CLERK / ELECTIONS

701 OCEAN STREET, ROOM 210, SANTA CRUZ, CA 95060-4076
831-454-2060 (Elections) 831-454-2470 (County Clerk) TOLL-FREE: 866-282-5900
FAX: 831 454-2445 TDD: 831-454-2123
E-MAIL: gail.pellerin@co.santa-cruz.ca.us
Web Sites: www.votescount.com and www.sccoclerk.com

GAIL L. PELLERIN, COUNTY CLERK

Statement of Matching Funds

April 25, 2006

California Secretary of State
Elections Division
1500 11th Street, 5th Floor
Sacramento, CA 95814

The County of Santa Cruz will purchase a new Sequoia Voting System (Sequoia) Optical Scan system with AVC Edge Touchscreen Terminals to meet the State of California Proposition 41 and Federal HAVA requirements. The entire system will cost approximately \$2.32 million. With State and Federal reimbursements and grants there is no net cost to the County. The Santa Cruz County Board of Supervisors agrees to the funding match requirement of \$1.00 local funds to \$3.00 Proposition 41 funds. Remaining funds will be used for other HAVA-related activities that may include equipment warehousing, implementation services, and voter education and outreach.

Sincerely,

Gail L. Pellerin
County Clerk