

ATTACHMENT “A”

Administrative Calendar

Jurisdictions Consolidating Elections with the November 4, 2008 Presidential General Election

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Please call 831-454-2060 if you have any questions or comments or visit our website at www.votescount.com Thank you.

All references are to the California Elections Code unless otherwise noted.

Calendar Key – “E” stands for Election. The minus sign and the number after “E” indicates the number of days until the election. The plus sign and the number after “E” indicates the number of days after the election.

If there is an asterisk by the date, the deadline falls on a weekend or holiday and, in most cases, has been moved to the next business day.

EARLY suggested deadlines are provided in the calendar below for jurisdictions that can meet them. These EARLY deadlines are necessary in order for the Elections Department to meet printing and mailing schedules. FINAL deadlines are noted as such. Thank you for your cooperation.

May - June EARLY	<p>Resolution Calling Election and Consolidating with the November Election – Adopted by Jurisdictions</p> <p>Before June 13, if special districts, school districts, cities or the county are going to submit a measure to the voters in the November election, the governing boards are encouraged to adopt this month a resolution to call the election and consolidate the measure with the November election.</p> <p>Resolutions calling an election of ballot measures must be accompanied by ballot measure text, if any, and the ballot question containing 75 words or less.</p> <p style="text-align: right;">§13247</p>
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<p>April 25 – July 24 (E-193 to E-103)</p>	<p>Signatures In Lieu of Filing Fee – Independent Candidates for U.S. Senate and Congress and State Legislative Offices Between these dates, independent candidate for U.S. Senate, House of Representative and State Legislative offices may obtain signature-in-lieu forms from the county elections official or the Secretary of State for circulating petitions to secure signatures in-lieu of paying all or part of the filing fee. Signatures may also be applied to the nomination signature requirements for office.</p> <p style="text-align: right;">§8061, 8105, 8106, 8302, 8405</p> <p>The In-Lieu Petition must be filed by the last day. The Elections Department will notify the candidate of any deficiency within 10 days of filing.</p>
<p>June 9 – Aug. 8 (E-148 to E-88)</p>	<p>Nomination Papers – Independent Candidates Between these dates, independent candidates for partisan office shall circulate their Nomination petitions to obtain signatures and submit them to the Elections Department for examination. If the district falls within two or more counties, the Elections Department shall report within two working days to the Secretary of State the total number of signatures submitted.</p> <p style="text-align: right;">§8403</p> <p>Independent candidates must pay the nonrefundable-filing fee or present a sufficient number of valid in-lieu signatures at the time they receive their Nomination Paper from the county Elections Department.</p> <p>The Elections Department shall forward the nomination papers to the Secretary of State between June 9 and August 8.</p>
<p>June 13 (E-144) EARLY</p>	<p>Submit Resolutions and Measure Text to Elections By this date, special districts, school districts, cities and the county are encouraged to submit the resolution to consolidate a measure with the November election, measure text (if any), and a 75-word ballot question to the Elections Department.</p>
<p>Varies depending on when ballot materials are filed</p>	<p>10 day Public Inspection for Measures Called In June 10-day public inspection of ballot text and abbreviated ballot statements (ballot questions) will begin the day after the ballot materials are filed and continue for 10 continuous days. Documents will be on public display at the Elections Department, 701 Ocean St., Room 210, Santa Cruz.</p> <p>During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.</p> <p style="text-align: right;">§9190, 9380</p>

<p>June 18 (E-139) EARLY</p>	<p>Publish Notice Setting Deadline for Filing Arguments For those jurisdictions that submit measure information by June 13 the county elections officials will publish a notice by this date setting the deadline for filing arguments for and against ballot measures for special districts and the county, as well as school district measures, and city measures if so authorized.</p>
<p>June 24 (E-133) EARLY</p>	<p>Board of Supervisors to Consolidate EARLY measures For those jurisdictions that submit their measures for consolidation with the November election early, this is the day the Board of Supervisors would adopt resolutions to consolidate measures. Should the Board of Supervisors decide a fiscal analysis of a county measure needs to be written by the County Auditor, the Board may direct the Auditor to do so at this meeting. (§9160 & 9400 et seq.)</p>
<p>June 30 – Jul 14 (E-127 to E-113)</p>	<p>Cities Publish Election Notice Between these dates, any city that is consolidating an election with the November General will publish a Notice of Election one time in a newspaper of general circulation stating:</p> <ul style="list-style-type: none"> • The date and polling hours of the election • Any offices to be filled and any measure to be voted on, including a synopsis of each measure. <p style="text-align: right;">§12101, 12111</p>
<p>July 2 (E-125)</p>	<p>Special Districts & Cities Deliver Notice of Election to County Clerk Last day for district secretaries and City clerks to deliver Notice of Election listing the elective offices to be filled and any measure (if known at the time) to be voted on and to deliver a map of the District or City to the Elections Department. Cities and special districts should include the notice how a tie vote will be resolved.</p> <p style="text-align: right;">§10509, 10522, 10524, 15651</p>
<p>July 4 (E-123)</p>	<p>County Holiday– Office Closed Office closed in observance of the Independence Day holiday.</p>
<p>July 5* (E-123)</p>	<p>Schools to Deliver Specifications of the Election Order Last day for a school board to deliver a resolution known as the “Specifications of the Election Order” and file it with the county Superintendent of Schools and county elections official, stating the date and purpose of the election.</p> <p style="text-align: right;">Ed. Code §5322</p> <p>A clause to determine a tie vote is included in the “Specifications of the Elections Order”.</p> <p style="text-align: right;">Ed. Code §5016</p>

<p>July 7 – Aug 6 (E-120 to E-90)</p>	<p>Notice of Election Between these dates the County Clerk, as a matter of policy, will publish a Notice of Election containing the date of the election, the offices to be filled, where nomination papers are available, and the deadline for filing Declarations of Candidacy. Notice of central counting place may be combined with this notice. §12109</p>
<p>July 14 (E-113) EARLY</p>	<p>Deadline for Filing Arguments for EARLY Measures For those jurisdictions that submitted measure information EARLY, on this date arguments for and against measures will be due, as well as tax rate statements (if applicable). <u>Confirm with the County Elections Official if this is the deadline for filing arguments for your particular measure.</u></p>
<p>July 15 – July 25 (E-112 to E-102) EARLY</p>	<p>10-day Public Inspection for EARLY Measures 10-day public inspection of arguments for and against and ballot materials for measures that adhered to the early filing dates. Documents will be on public display at the Elections Department, 701 Ocean St., Room 210, Santa Cruz. During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted. §9190, 9380</p>
<p>July 14 – Aug. 8 (E-113 to E-88)</p>	<p>Candidate Nomination Period Candidate filing period. Forms are obtained from and filed with the county Elections Department. (§10510, 13307, 13311)</p>
<p>July 14 – Aug. 8 (E-113 to E-88)</p>	<p>Candidate’s Statement of Qualifications Between these dates, candidates may prepare a statement of qualifications, not to exceed 200 words, to be included in the Voter’s Information Pamphlet. The statement shall be filed and paid for at the time the Declaration of Candidacy is filed. The statement may not be changed, but may be withdrawn up until 5 p.m. on August 11th if the contest closes on the 8th or August 14th if the contest closes on the 13th after the extension period. §13307</p>
<p>Jul 14 – Aug. 8 (E-113 to E-88)</p>	<p>Candidate’s Statement – Judicial & County Nominees Between these dates, nominees may prepare a statement of qualifications, not to exceed 200 words, to be included in the Voter’s Information Pamphlet. The statement shall be filed and paid for at the time it is filed. Obtain cost information from the Elections Department. §13307</p>

<p>July 21 (E-106) EARLY</p>	<p>Deadline for Filing Rebuttals and Analyses to EARLY Measures For those jurisdictions that submitted measure information by June 13th, on this date Rebuttal Arguments will be due. This is also the deadline for the Impartial Analyses & Fiscal Analysis (if applicable).</p>
<p>July 22 – Aug. 1 (E-105 to E-95) EARLY</p>	<p>10-day Public Inspection for EARLY Measures 10-day public inspection of arguments, analyses, rebuttals and ballot materials for measures that adhered to the July 14 and July 21 argument and rebuttal filing dates. Documents will be on public display at the Elections Department, 701 Ocean St., Room 210, Santa Cruz.</p> <p>During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.</p> <p style="text-align: right;">§9190, 9380</p>
<p>July 29 (E-98)</p>	<p>Change of Candidate’s Ballot Designation Last day for candidates to request in writing to both the Secretary of State and Elections Department that a different ballot designation be used for the November election than the designation used at the June primary election.</p> <p style="text-align: right;">§13107(e)</p>
<p>July 31 (E-96)</p>	<p>Semiannual Campaign Statement Last day to file semiannual campaign statements, if required, by all candidates and committees.</p> <p style="text-align: right;">Gov. Code §84200, 84218</p>
<p>July 31 (E-96)</p>	<p>Supplemental Independent Expenditure Reports Candidate or committees making independent expenditures of \$500 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure.</p> <p style="text-align: right;">Gov. Code §84203.5</p>
<p>Aug. 4* (E-93)</p>	<p>Signatures-In-Lieu Sufficiency – Independent Candidates Last day for the county elections official to determine the sufficiency of the in-lieu signatures submitted by independent candidates for U.S. Senate and Congress. Within 10 days after receipt of the petition, the county elections official shall notify the candidate of any deficiency. Such candidates shall before the close of nominations on August 8 either submit a supplemental petition or pay a prorated fee to cover the deficiency.</p> <p style="text-align: right;">§8106(b)(3)</p>

<p>August 8 (E-88) FINAL</p>	<p>Last Day to Submit Resolutions of Consolidation Final deadline for the governing body of a district, city, school or other political subdivision which requests consolidation of a local election for candidates and/or measures to file the request with the county Elections Department. Earlier filing dates are encouraged in order to meet printing schedules.</p> <p style="text-align: right;">§10401, 10402</p>
<p>August 8 (E-88)</p>	<p>Deadline for Filing Tax Rate Statement for Bond Measures Last day to file Tax Rate Statement for any bond measure appearing on the November ballot.</p> <p style="text-align: right;">§9401</p>
<p>August 8 (E-88)</p>	<p>Notification of Mail Ballot Precinct Last day for the county elections official to determine that there are 250 or fewer persons registered to vote in any precinct. The county elections official may then mail to each voter a vote-by-mail ballot along with a statement that there will be no polling place for the general election.</p> <p style="text-align: right;">§3005</p>
<p>Aug. 9 – Aug. 13 (E-87 to E-83)</p>	<p>Extension of Nomination Period Extension period for anyone other than the incumbent to file a Declaration of Candidacy and Nomination Petition if the incumbent did not file by August 8th. This provision does not apply if there is no incumbent eligible to be elected.</p> <p style="text-align: right;">§8022, 8024, 8204</p>
<p>Aug. 9 – Aug. 19 (E-87 to E-77) FINAL</p>	<p>10-day Public Inspection Period of Ballot Questions & Text 10-day public inspection of any ballot question and text not subject to the EARLY 10-day public inspection period, but filed by August 8. Documents will be on public display at the Elections Department, 701 Ocean St., Room 210, Santa Cruz.</p> <p>During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.</p> <p style="text-align: right;">§9190, 9380</p>
<p>August 12 (E-84) FINAL</p>	<p>FINAL Deadline to File Arguments for Measures Filed in the Last Week Deadline to submit arguments for or against ballot measures filed in the final days before the August 6 deadline. <u>Confirm with the County Elections Official if this is the deadline for filing arguments for your particular measure.</u></p> <p style="text-align: right;">§9163, 9316</p>
<p>Aug. 13 – Aug. 23 (E-83 to E-73)</p>	<p>10-day Public Inspection for Measures Filed in Last Week 10-day public inspection of arguments , analyses and ballot materials for measures filed in the last week.</p>

<p>Aug. 14, 11 a.m. (E-82)</p>	<p>Randomized Alphabet Drawing Secretary of State shall conduct the randomized alphabet drawing to determine the order in which the candidates will appear on the general election ballot. On this same day, the County Clerk shall conduct a randomized alphabet drawing for the offices of State Senate and Assembly.</p> <p style="text-align: right;">§13112</p>
<p>August 19 (E-77) FINAL</p>	<p>FINAL Deadline for Filing Rebuttals and Analyses to Measures Filed in the Last Week For those jurisdictions that submitted measure information during the final week before the August 8 deadline, on this date Rebuttal Arguments, if applicable, will be due by 5 p.m.</p> <p style="text-align: right;">§9167, 9317</p> <p>County Counsel to submit analysis (§9160, 9313) for county and school/special district measures; City attorney to submit analysis of city measures. §9280</p> <p>County Auditor, if previously directed by the Board of Supervisors, to submit fiscal analysis of measures.</p> <p style="text-align: right;">§9160</p> <p>Rebuttals and analyses are public after the 5 p.m. deadline. (Department policy)</p>
<p>Aug. 20 – Aug. 30 (E-76 to E-66) FINAL</p>	<p>10-day Public Inspection for Measures Filed in the Last Week 10-day public inspection of arguments, analyses, and rebuttals for measures filed during the last week before the August 8 deadline. Documents will be on public display at the Elections Department, 701 Ocean St., Room 210, Santa Cruz.</p> <p>During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.</p> <p style="text-align: right;">§9190, 9380</p>
<p>Aug. 28 (E-68)</p>	<p>Certified List of Candidates – Federal and State Offices Last day for the Secretary of State to send to each elections official a list showing the name, party affiliation, and ballot designation of every person who has been nominated as a candidate for public office and is entitled to receive votes within the county at the general election.</p> <p style="text-align: right;">§8148</p>
<p>Sept. 1 (E-64)</p>	<p>County Holiday - Office Closed Office closed in observance of the Labor Day Holiday.</p>

<p>Sept. 5 (E-60)</p>	<p>Special Absent Voters' Ballot Applications The first day county election officials may process applications for special absent voters' ballots. The application must include the statement that the voter cannot vote an absentee ballot during the normal absentee voting period of October 6 to October 28, 2008 because of military or other contingencies that preclude normal mail delivery.</p> <p style="text-align: right;">§300(b), 3103</p>
<p>Sept. 5 – Sept. 15 (E-60 to E-50)</p>	<p>Report of Registration – 60-day County Report During this period, county elections officials shall send to the Secretary of State a summary statement of the number of persons registered by party in their counties and in each political subdivision thereof as of September 5, 2008.</p> <p style="text-align: right;">§2187</p>
<p>Sept. 8 - Oct. 21 (E-57 to E-14)</p>	<p>Statement of Write-in Candidacy and Nomination Papers During this period write-in candidates must file their Statement of Write-in Candidacy and Nomination Papers with the county elections official.</p> <p style="text-align: right;">§8601</p>
<p>Sept. 11 (E-54)</p>	<p>54-Day Walking Lists Prepared The County Elections Official will prepare the 54-day voter index that is available for purchase upon written application at a cost of 50 cents per 1,000 names. Lists are available approximately 5 working days after the day the job is run.</p> <p style="text-align: right;">§2184</p>
<p>Sept. 20* (E-45)</p>	<p>State Ballot Pamphlets Available By this date, the Secretary of State shall furnish copies of the State Ballot Pamphlet to cities, counties, members of the Legislature, proponents of statewide ballot measures, public libraries, and educational institutions.</p> <p style="text-align: right;">§9096</p>
<p>Sept. 25 – Oct. 14 (E-40 to E-21)</p>	<p>State Ballot Pamphlet Mailing Between these dates the Secretary of State shall mail state ballot pamphlets to all households in which voters were registered by Friday, Sept. 5 (E-60)</p> <p style="text-align: right;">§9094</p>
<p>Sept. 25 – Oct. 25* (E-40 to E-10)</p>	<p>Counties Mail Sample Ballots / State Ballot Pamphlet Mailing Between these dates the county elections official shall mail a Sample Ballot and polling place notice to each registered voter. Between these dates the Secretary of State shall mail state ballot pamphlets to all households in which voters were registered by Friday, Sept. 5 (E-60) The county will do a supplemental mailing of state pamphlets to voters who register after Sept. 5.</p> <p style="text-align: right;">§9094,13303, 13304</p>

<p>October 5* (E-30)</p>	<p>First Pre-Election Statement Last day to file campaign statements for candidates and committees covering the period ending September 30 (E-35). Gov. Code §84200.5, 84200.7(b)</p>
<p>October 5* (E-30)</p>	<p>Supplemental Independent Expenditure Report Last day to filed supplemental independent expenditure reports for committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure. Independent expenditure reports are filed at the same time and in the same places as would be required if the filer were primarily formed to support or oppose the candidate, measure, or measure qualification affected by the independent expenditure. Gov. Code §84203.5</p>
<p>October 6 (E-29)</p>	<p>Establish Precinct Boards and Polling Places Last day for the county Elections Department to appoint board members and polling places and provide a copy to each county central committee and make a copy available to the public. §12286, 12318</p>
<p>October 6 (E-29)</p>	<p>Last Day to Register to Vote to Ensure Receipt of Sample Ballot Voter registration cards received by this date (postmark NOT ACCEPTABLE) will be added to the rolls and the voters will receive a Sample Ballot booklet prepared by the county elections official. The voters who submit cards after this date will NOT receive a Sample Ballot booklet, only a notice advising the late registrant that he/she will not receive a Sample Ballot and Voter's Information Pamphlet. §9094, 13303</p>
<p>Oct. 6 – Oct. 28 (E-29 to E-7)</p>	<p>Vote-by-Mail Ballot Application Period Between these dates voters may apply for a vote-by-mail ballot from the Elections Department. Under certain conditions voters may obtain an absentee ballot after October 28. §3001, 3003</p>
<p>October 6 (E-29)</p>	<p>29-Day Walking Lists Prepared The County Elections Official will prepare the 29-day voter index available for purchase upon written application at a cost of 50 cents per 1,000 names. §2184</p>
<p>October 13 (E-22)</p>	<p>County Holiday – Office Closed</p>
<p>Oct. 19* - Nov. 3 (E-16 to E-1)</p>	<p>Late Contribution/Independent Expenditure Report During this time late contribution/independent expenditure reports must be filed by FAX, telegram, mailgram, guaranteed overnight mail or deliver in person. Gov. Code §84203, 84204</p>

<p>Oct. 19* – Nov. 3 (E-16 to E-1)</p>	<p>24-Hour Statement of Organization Filing Requirement – Recipient Committees & Slate Mailer Organizations During the 16 days immediately preceding an election, any person or entity that qualifies as a recipient committee or slate mailer organization must file a Form 410 within 24 hours by telegram or personal delivery. Gov. Code §84101, 84108</p>
<p>October 20 (E-15)</p>	<p>15-day Voter Registration The county elections official shall accept an affidavit of registration executed as part of a voter registration card in the forthcoming election if the affidavit is executed on or before the 15th day prior to the election, and if any of the following apply:</p> <ol style="list-style-type: none"> 1) The affidavit is postmarked on or before the 15th day prior to the election and received by mail by the county elections official. 2) The affidavit is submitted to the Department of Motor Vehicles or accepted by any other public agency designated as a voter registration agency pursuant to the National Voter Registration Act of 1993 (42 U.S.C. Sec. 1973gg) prior to the election. 3) The affidavit is delivered to the county elections official by means other than those described in paragraphs (2) and (3) on or before the 15th day prior to the election. <p style="text-align: right;">§2107</p>
<p>October 21 (E-14)</p>	<p>Bilingual Precinct Board Members By this date, the county elections official shall prepare a list of precincts to which bilingual officials were appointed. A copy of this list shall be made available to the public. §12303(d)</p>
<p>Oct. 21 – Oct. 28 (E-14 to E-7)</p>	<p>New Residents Registration Period Registration for new residents shall begin the 14th day prior to an election and end on the seventh day prior to election day. This registration must be executed in the county elections office and the new resident shall vote a new resident’s ballot containing the contest of President and Vice President only in the election official’s office. §332, 3400</p>
<p>Oct. 21 – Oct. 28 (E-14 to E-7)</p>	<p>New Citizens Registration Period Registration for new citizens shall begin the 14th day prior to an election and end on the seventh day prior to election day. A new citizen registering to vote after the close of registration shall provide the county elections official with proof of citizenship prior to voting, and shall declare that he or she has established residency in California. New citizens vote a regular ballot. §331, 3500, 3501</p>
<p>October 23 (E-12)</p>	<p>Second Pre-Election Statement The last day to file campaign statements for candidates and committees covering the period from October 1 to October 18. Gov. Code §84200.5, 84200.7</p>

<p>October 23 (E-12)</p>	<p>Supplemental Independent Expenditure Reports Last day to filed supplemental independent expenditure reports for committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure. Independent expenditure reports are filed at the same time and in the same places as would be required if the filer were primarily formed to support or oppose the candidate, measure, or measure qualification affected by the independent expenditure. Gov. Code §84203.5, 82031</p>
<p>October 25* (E-10)</p>	<p>Notice of Central Counting Place Last day for county elections official to publish the notice that the general election ballots will be counted at a specified public place. The notice shall be published one time in a newspaper of general circulation in the county. §12109</p>
<p>No later than Oct. 28 (E-7)</p>	<p>Publish Polling Places and Precinct Board Members Not less than one week before the election, the elections official shall publish the list of polling places and precinct board members. §12105-12108, Gov. Code §6061</p>
<p>Oct. 29 – Nov. 4 (E-6 to E)</p>	<p>Absentee Ballots – Late Conditions Voters unable to go to the polls because of illness or disability or because they will be absent from their precinct on election day, may come to the Elections Department and receive an absentee ballot over the counter. Voters may designate in writing a representative to bring the absentee ballot to them. The voter may either personally or through the authorized representative return the ballot to the Elections Department or polling place in the county. §3021</p>
<p>Oct. 31 (E-4)</p>	<p>County Campaign Disclosure Statement – 3rd Pre-Election Statement The last day for county candidates to file their disclosure statement for the period from October 19 to October 30. Santa Cruz County Code §8.04.080(2)c</p>
<p>Oct. 31 (Date fixed by law)</p>	<p>Quarterly Statements by Ballot Measure Committees All committees that have qualified as recipient committees and are primarily formed to support or oppose the qualification, passage or defeat of any measure must file a quarterly campaign statement for the period from July 1 to September 30, during any semiannual period before the election in which the measure is not being voting upon. Gov. Code §84202.3</p>
<p>Nov. 1 – Nov. 2 (E-3 to E-2)</p>	<p>Weekend Voting The Santa Cruz County Elections Department and Watsonville City Hall will be open from 9 a.m. to 5 p.m. for weekend voting.</p>

<p>November 4 (E)</p>	<p>General Election Day Polls open at 7 a.m. and close at 8 p.m.</p> <p style="text-align: right;">§1000, 14212</p>
<p>November 4 (E)</p>	<p>Unopposed Judge: Superior Court On this date, the County Clerk declares elected any incumbent superior court judge who has filed for office but whose name did not appear on either the primary or general election ballots because he or she was unopposed.</p> <p style="text-align: right;">§8203</p>
<p>Nov. 6 – Dec. 2 (E+2 to E+28)</p>	<p>Official Canvass The official canvass of precinct returns is to be completed during this time.</p> <p style="text-align: right;">§15301, 15372</p>
<p>November 25 (E+21)</p>	<p>Board of Supervisors to Appoint Candidates In-Lieu of Election Candidates who filed a Declaration of Candidacy shall be appointed by the Board of Supervisors at a regular or special meeting held prior to the first Monday before the first Friday in December. This is the last regularly scheduled board meeting before this statutory deadline.</p> <p style="text-align: right;">§10515</p>
<p>Nov. 27 – 28 (E+23 to 24)</p>	<p>County Holiday – Office Closed</p>
<p>December 1 (E+27)</p>	<p>Declaration of Elected Candidates No later than the Monday before the first Friday in December, the county elections official shall declare the elected candidate or candidates to all school and special district holding elections in November. As soon as the canvass is completed, the elections official shall prepare a Statement of Vote and send it to the secretary of each participating district. The elections official shall immediately make and deliver to each person elected a certificate of election.</p> <p style="text-align: right;">§10551, 10553</p>
<p>December 1 (E+34)</p>	<p>Candidates Elected to State Assembly & Senate Assume Office Terms begin the first Monday in December following their election.</p> <p style="text-align: right;">CA. Const. Art. IV, §2</p>
<p>December 2 (E+28)</p>	<p>Statement of Vote to Board of Supervisors – Certificates of Election Prepared The elections official shall prepare a certified statement of the results of the election and submit it to the Board of Supervisors.</p> <p>The Board of Supervisors shall declare the nominees or winners for each office and the results of each measure under its jurisdiction. The county elections official shall make and deliver to each person elected a certificate of election.</p> <p style="text-align: right;">§15372, 15400-15401</p>

<p>December 5 (E+31)</p>	<p>Assuming Office <u>SPECIAL DISTRICTS:</u> Candidates declared elected or appointed (i.e. as provided in §10515) take office this date at noon after having taken the oath or posted any bond required by the principal act. <p style="text-align: right;">§10554</p> <u>SCHOOL AND COMMUNITY COLLEGE DISTRICTS:</u> Candidates elected to school board take office this date pursuant to Ed. Code §5017, though no reference is made to “noon” as is the case in Elec. Code §10554.</p>
<p>Dec. 9 (E+35)</p>	<p>Statement of Vote to Secretary of State No later than this date the elections official shall send one copy of the Statement of Vote to the Secretary of State. <p style="text-align: right;">§15375</p> </p>
<p>5 days after canvass</p>	<p>Recount May Be Requested Within five (5) days after the completion of the official canvass, any voter may request a recount by filing a written request with the Elections official and specifying that candidates and/or measures are to be recounted. The request may specify the order of the precincts for the recount, and the petitioning voter shall, before commencement of each day's recount, deposit such sum as the official requires to cover costs (approximately \$500 per day). "Completion of the canvass" shall be presumed to be the time when the elections official signs the certified Statement of Vote. <p style="text-align: right;">§15620 – 15634</p> </p>

<p>Varies between 10 days to 6 months following the certification of the vote</p>	<p>Contesting Election</p> <p>Any elector of a county, city, or of any political subdivision of either may contest any election held therein for any of the following grounds:</p> <ul style="list-style-type: none"> a) That the precinct board or any member thereof was guilty of malconduct. b) That the person who has been declared elected to an office was not, at the time of the election, eligible to that office. c) That the defendant has given to any elector or member of a precinct board any bribe or reward, or has offered any bribe or reward for the purpose of procuring his election, or has committed any other offense against the elective franchise defined in Division 18 (commencing with Section 18000). d) That illegal votes were cast. e) That the precinct board in conducting the election or in canvassing the returns, made errors sufficient to change the result of the election as to any person who has been declared elected. f) That there was an error in the vote-counting programs or summation of ballot counts. <p style="text-align: right;">§16100</p> <p>The contestant shall verify the statement of contest, as provided by Section 446 of the Code of Civil Procedure, and shall file it within the following times after the declaration of the result of the election by the body canvassing the returns thereof:</p> <ul style="list-style-type: none"> a) In cases other than cases of a tie, where the contest is brought on any of the grounds mentioned in subdivision (c) of Section 16100, six months. b) In all cases of tie, 20 days. c) In cases involving presidential electors, 10 days. d) In all other cases, 30 days. <p style="text-align: right;">§16401</p>
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<p>Period Following Election</p>	<p>Document Retention</p> <p>Nomination documents and signatures in-lieu of filing fee petitions (if applicable) shall be held during the term of office for which they were filed and for four years after the expiration of the term. They may be destroyed as soon as practicable thereafter provided no legal action or proceeding is pending.</p> <p>Since the November 2008 election has federal offices on the ballot, precinct supplies and voted ballots must be preserved for 22 months following the election. If no legal action is pending at the time, the documents may be destroyed or recycled. Unused ballots may be destroyed or recycled after the November 2008 election.</p> <p>Initiative, referendum and recall petitions must be preserved for eight months following certification of the election for which the petition qualified or eight months after final examination of the petition by the clerk. If no legal action or proceeding is then pending, the petitions may be destroyed as soon as practicable.</p> <p style="text-align: right;">Elections Code Division 17, commencing with §17000</p>
<p>Jan. 5, 2009 (E+62)</p>	<p>Candidates Elected to County Supervisors, Judges Assume Office</p> <p>Terms begin at noon on the first Monday after January 1 succeeding their election for Supervisors. Superior Court Judges also begin on this date; although, there no mention of the noon hour.</p> <p style="text-align: right;">CA. Const. Art. VI §16; Gov. Code §24200</p>
<p>February 2, 2009 (E+88)</p>	<p>Semiannual Campaign Statement</p> <p>Last day to file semiannual campaign statements, if required, by all candidates and committees.</p> <p style="text-align: right;">Gov. Code §84200, 84218</p>
<p>February 2, 2009 (E+88)</p>	<p>Supplemental Independent Expenditure Reports</p> <p>Last day to filed supplemental independent expenditure reports for committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure. Independent expenditure reports are filed at the same time and in the same places as would be required if the filer were primarily formed to support or oppose the candidate, measure, or measure qualification affected by the independent expenditure.</p> <p style="text-align: right;">Gov. Code §84203.5, 82031</p>