

ATTACHMENT "A"

Administrative Calendar

Jurisdictions Consolidating Elections with the November 5, 2002 General Election

The materials contained in this calendar represent the research and opinions of the staff at the Santa Cruz County Elections Department. The contents of this calendar and any legal interpretations contained herein are not to be relied upon as being correct either factually or as legal opinion. Reliance on the content without prior submission to and approval of your appropriate public counsel is at the reader's risk.

Please call 831-454-2060 if you have any questions or comments or visit our website at www.votescount.com Thank you.

All references are to the California Elections Code unless otherwise noted.

Calendar Key – "E" stands for Election. The minus sign and the number after "E" indicates the number of days until the election. The plus sign and the number after "E" indicates the number of days after the election.

If there is an asterisk by the date, the deadline falls on a weekend or holiday and, in most cases, has been moved to the next business day.

EARLY suggested deadlines are provided in the calendar below for jurisdictions that can meet them. These EARLY deadlines are necessary in order for the Elections Department to meet printing and mailing schedules. FINAL deadlines are noted as such. Thank you for your cooperation.

**May or June
EARLY**

Resolution Calling Election and Consolidating with the November Election – Adopted by Jurisdictions

Before June 13, if special districts, school districts or cities are going to submit a measure to the voters in the November election, the governing boards are encouraged to adopt by this date a resolution to consolidate the measure with the November election.

Resolutions calling an election of ballot measures must be accompanied by ballot measure text and the ballot question containing 75 words or less.

§13247

The Notice of Election announcing the seats up for election in November is due by July 3 for cities and special districts and July 5 for schools. However, this Notice may be combined with the early filing of the resolution calling for a measure to be placed on the ballot.

SEE ATTACHMENT B

<p>June 13 (E-145) EARLY</p>	<p>Submit Resolutions and Measure Text to Elections</p> <p>By this date, special districts, school districts and cities are encouraged to submit the resolution to consolidate a measure with the November election, measure text, and a 75-word ballot question to the Elections Department. DISTRICTS and CITIES should submit their “Notice of Election” with their resolution to consolidate: SCHOOLS should submit their “Specifications of the Election Order”.</p> <p style="text-align: right;">SEE ATTACHMENTS C, D & E</p> <p style="text-align: right;">§12101, 12111</p>
<p>June 25 (E-133) EARLY</p>	<p>Board of Supervisors to Consolidate EARLY measures</p> <p>For those districts and cities that submit their measures for consolidation with the November election early, this is the last Board of Supervisors hearing to adopt resolutions to consolidate measures until August 6. THE BOARD DOES NOT MEET IN JULY. Elec. Code §10403 gives jurisdictions until the 88th day, but printing, public inspection and argument deadlines require this date to be set earlier.</p> <p>Should the Board of Supervisors decide a fiscal analysis of a county measure needs to be written by the County Auditor, the Board may direct the Auditor to do so at this meeting. (§9160 & 9400 et seq.)</p>
<p>June 26 (E-132) EARLY</p>	<p>Publish Notice Setting Deadline for Filing Arguments</p> <p>For those districts who submit measure information in June, the county elections officials will publish a notice by this date setting the deadline for filing arguments for and against ballot measures for special district and school district measures, and city measures if so authorized.</p>
<p>July 1 – July 15 (E-127 to E-113)</p>	<p>Cities Publish Election Notice</p> <p>Between these dates, any city that is consolidating an election with the November general will publish a Notice of Election one time in a newspaper of general circulation stating:</p> <ul style="list-style-type: none"> ?? The date and polling hours of the election ?? Any offices to be filled and any measure to be voted on, including a synopsis of each measure. <p style="text-align: right;">§12101, 12111</p>
<p>July 3 (E-125) FINAL</p>	<p>Special Districts & Cities Deliver Notice of Election to County Clerk</p> <p>Last day for district secretaries and City Clerks to deliver Notice of Election listing the elective offices to be filled and any measure (if known at the time) to be voted on and to deliver a map of the District or City to the Elections Department. Cities and special districts should include in the notice how a tie vote will be resolved.</p> <p style="text-align: right;">§10509, 10522, 10524, 15651, 10551</p>

<p>July 5 (E-123) FINAL</p>	<p>Schools to Deliver Specifications of the Election Order – Candidates</p> <p>Last day for a school board conducting a governing board election to deliver a resolution known as “Specifications of the Election Order” and file it with the county Superintendent of Schools and county elections official, stating the date and purpose of the election.</p> <p style="text-align: right;">Ed. Code §5322</p> <p>Schools should include in the order how a tie vote will be resolved.</p> <p style="text-align: right;">Ed. Code §5016</p>
<p>July 12 (E-116) EARLY</p>	<p>Deadline for Filing Arguments for Measures Called by June 13</p> <p>For those districts and cities that submitted measure information in June, on this date arguments for and against measures will be due, as well as tax rate statements (if applicable).</p>
<p>July 15– Aug. 9 (E-113 to E-88)</p>	<p>Candidate Nomination Period</p> <p>Candidates obtain and file their Declaration of Candidacy for school and special district boards, and, if applicable, file Candidate’s Statement of Qualifications. Forms are obtained from and filed with the county Elections Department. (§10510, 13307, 13311)</p> <p>Candidates for city office must be nominated by not less than 20 nor more than 30 voters in cities with 1,000 or more registered voters. The nomination papers shall be accompanied by an affidavit of the nominee that he or she will accept the office if elected. Nomination documents shall be obtained from and filed with the City Clerk. (§10220-10224, 10227, Gov. code §36503.7)</p> <p>When nomination and/or candidacy papers are issued, the elections official shall provide candidates with:</p> <ul style="list-style-type: none"> ?? the rules governing conflicts of interest and campaign statements (candidates for city offices must file with Declaration of Candidacy); ?? rules governing candidate statement charges and filings; and ?? a blank form of the “Code of Fair Campaign Practices” and copies of Election Code §20440-20444.
<p>July 15 (E-113)</p>	<p>Statewide Candidate Statements Due</p> <p>Last day for statewide candidates to submit candidate’s statement and picture for publication in the State Ballot Pamphlet.</p> <p style="text-align: right;">SOS deadline</p>

<p>July 16 to Aug. 15 (Date fixed by law)</p>	<p>Declaration of Candidacy – Supreme and Appellate Court Justices</p> <p>Between these dates, each Justice of the Supreme and Appellate Court who must stand for confirmation at the general election may file a Declaration of Candidacy with the Secretary of State. The nonrefundable filing fee must be paid at the time the Declaration of Candidacy is filed.</p> <p style="text-align: right;">Cal. Const. Art. VI, §16; Elec. Code §8103, 8105</p>
<p>July 22 (E-106) EARLY</p>	<p>Deadline for Filing Rebuttals and Analyses to Measures Called in June</p> <p>For those districts and cities that submitted measure information in June, on this date Rebuttal Arguments will be due. This is also the deadline for the Impartial Analyses & Fiscal Analysis (if applicable).</p>
<p>July 23 to Aug. 2 (E-105 to E-95) EARLY</p>	<p>10-day Public Inspection for Measures Called in June</p> <p>10-day public inspection of arguments, analyses, rebuttals and ballot materials for measures filed by June 15. Documents will be on public display at the Elections Department, 701 Ocean St., Room 210, Santa Cruz.</p> <p>During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.</p> <p style="text-align: right;">§9190, 9380</p>
<p>July 30 (E-98)</p>	<p>Change of Candidate’s Ballot Designation</p> <p>Last day for candidates to request in writing to both the Secretary of State and Elections Department that a different ballot designation be used for the November election than the designation used at the March primary election.</p> <p style="text-align: right;">§13107</p>
<p>July 31 (E-97)</p>	<p>Semiannual Campaign Statement</p> <p>Last day to file semiannual campaign statements, if required, by all candidates and committees.</p> <p style="text-align: right;">Gov. Code §84200, 84218</p>
<p>July 31 (E-97)</p>	<p>Supplemental Independent Expenditure Reports</p> <p>Candidates or committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure.</p> <p style="text-align: right;">Gov. Code §84203.5</p>

<p>Aug. 5* (E-93)</p>	<p>Signatures-In-Lieu Sufficiency – Independent Candidates</p> <p>Last day for the county elections official to determine the sufficiency of the in-lieu signatures submitted by independent candidates for Congress. Within 10 days after receipt of the petition, the county elections official shall notify the candidate of any deficiency. Such candidates shall before the close of nominations on August 9 either submit a supplemental petition or pay a prorated fee to cover the deficiency.</p> <p style="text-align: right;">§8106(b)(3)</p>
<p>By Aug. 9 (E-88)</p>	<p>Candidate’s Statement – Superior Court, Board of Supervisors and County Office Nominees</p> <p>By this date, nominees may prepare a statement of qualifications, not to exceed 200 words, to be included in the Voter’s Information Pamphlet. The statement shall be filed and paid for at the time it is filed. Obtain cost information from the Elections Department.</p> <p style="text-align: right;">§13307</p>
<p>Aug. 9 7 p.m. (E-88)</p>	<p>Independent Candidates –Nomination Paper – Verification Method</p> <p>The Secretary of State must receive actual notice of the total number of signatures submitted in each county and of the method of verification to be used by the county within either 2 working days of the final deposit of petition sections or by the close of the circulation period, but in no event later than 7 p.m. on this date. If notice is given by telephone, written confirmation must be transmitted to the Secretary of State on the same day that the telephone notice is given.</p> <p style="text-align: right;">Cal. Code Reg. Title 2 §20087; Elec. Code §8403(c)</p>
<p>Aug. 9 (E-88) FINAL</p>	<p>Last Day to Submit Resolutions of Consolidation</p> <p>Final deadline for the governing body of a district, city, school or other political subdivision which requests consolidation of a local election for candidates and/or measures to file the request with the county Elections Department. Earlier filing dates are encouraged in order to meet printing schedules.</p> <p style="text-align: right;">§10401, 10402</p>
<p>Aug. 9 (E-88)</p>	<p>Deadline for Filing Tax Rate Statement for Bond Measures</p> <p>Last day to file Tax Rate Statement for any bond measure appearing on the November ballot.</p> <p style="text-align: right;">§9401</p>
<p>Aug. 9 (E-88)</p>	<p>Notification of Mail Ballot Precinct</p> <p>Last day for the county elections official to determine that there are 250 or fewer persons registered to vote in any precinct. The county elections official may then mail to each voter a vote-by-mail ballot along with a statement that there will be no polling place for the general election.</p> <p style="text-align: right;">§3005</p>

<p>Aug. 12 (Date fixed by law)</p>	<p>Signatures in Lieu of Filing Fees – Supreme and Appellate Courts</p> <p>Last day for the county elections official to determine sufficiency of the in-lieu signatures submitted by Supreme and Appellate Court justices. If the county elections official determines that the petition is deficient, the county elections official shall notify the candidate of such deficiency within 10 days of their having been left for examination. Such candidates may, before the close of nomination on August 15, either submit a supplemental petition or pay a prorated fee to cover the deficiency.</p> <p style="text-align: right;">§8106</p>
<p>Aug. 13 (E-84) FINAL</p>	<p>Arguments Due for Measures Called After June 13</p> <p>Deadline to submit arguments for or against ballot measures filed after June 15. See deadline schedule provided by the Elections Department.</p> <p style="text-align: right;">§9163, 9316</p>
<p>Aug. 14 (E-83)</p>	<p>Insufficient Number of Nominees</p> <p>SPECIAL DISTRICTS: If by 5 p.m. on this day, on one has been nominated or an insufficient number of persons has been nominated to fill an office or offices, and a petition signed by 10% or 50 voters (whichever is the smaller number) has not been submitted, the elections official shall certify this fact to the Board of Supervisors. A person who has filed a Declaration of Candidacy shall be appointed by the Board of Supervisors at a regular or special meeting held prior to the first Monday before the first Friday in December. If no one filed, another qualified person shall be appointed by the Board of Supervisors on or before November 7 and shall take office and serve as if elected</p> <p style="text-align: right;">§10515</p> <p>SCHOOLS/COUNTY BOARDS OF EDUCATION: If by 5 p.m. on this day, only one person has been nominated or there are no nominees for the office(s) to be filled or in the case of members elected at large or by trustee areas, there are fewer than the number to be elected, and no petition is signed by 10% or 50 voters (whichever is the smaller number), an appointment will be made. The qualified person nominated shall be seated at the organizational meeting of the board, or, if an insufficient number is nominated, the governing board shall appoint as necessary at a meeting prior to Election Day. Persons so appointed shall be seated at the organizational meeting as if they had been elected.</p> <p>Insufficient Number of Nominees (continued)</p> <p>In the event no one is nominated, the governing board shall publish a notice one time in a newspaper of general circulation in the district stating the board intends to make an appointment and informing the public how to apply for the office.</p> <p style="text-align: right;">Ed. Code §5326, 5328, 5328.5</p>

<p>Aug. 14 (E-83) continued...</p>	<p>CITIES: If by 5 p.m. on this day (or the 88th day if there is no extension) there are no nominees or only one nominee for an elective city office, the city council may decide to fill the office by appointment or proceed with the election.</p> <p>Prior to the council's action, the City Clerk must publish a one-time notice of the facts and options under Elec. Code §10229. The council may not make an appointment until five days after this publication.</p> <p>If no appointment is made by the 75th day, the election is held. If any citywide office or measure is on the ballot, the election is held regardless of insufficient nominees.</p> <p style="text-align: right;">§10229</p>
<p>Aug. 15, 11 a.m. (E-82)</p>	<p>Randomized Alphabet Drawing</p> <p>Secretary of State shall conduct the randomized alphabet drawing to determine the order in which the candidates will appear on the general election ballot.</p> <p>On this same day, the County Clerk shall conduct a randomized alphabet drawing for the offices of State Senate and Assembly.</p> <p style="text-align: right;">§13112</p>
<p>Aug. 15 (Date fixed by law)</p>	<p>Declaration of Candidacy – Supreme and Appellate Court Justices</p> <p>Last day for each Justice of the Supreme and Appellate Court who must stand for confirmation at the general election to file with the Secretary of State a declaration of candidacy and pay the nonrefundable filing fee.</p> <p style="text-align: right;">Cal. Const. Art. VI, §16; Elec. Code §8103</p>
<p>Aug. 20 (E-77) FINAL</p>	<p>Deadline for Filing Rebuttals and Analyses to Measures Called after June 15</p> <p>For those districts and cities that submitted measure information after June 15, on this date Rebuttal Arguments will be due by 5 p.m.</p> <p style="text-align: right;">§9167, 9317</p> <p>County Counsel to submit analysis (§9160, 9313) for county and school/special district measures; City attorney to submit analysis of city measures. §9280</p> <p>County Auditor, if previously directed by the Board of Supervisors, to submit fiscal analysis of measures.</p> <p style="text-align: right;">§9160</p> <p>Rebuttals and analyses are public after the 5 p.m. deadline. (Department policy)</p>

<p>Aug. 21 to Aug. 31 (E-76 to E-66) FINAL</p>	<p>10-day Public Inspection for Measures Called after June 15 10-day public inspection of arguments, analyses, rebuttals and ballot materials for measures filed after June 15. Documents will be on public display at the Elections Department, 701 Ocean St., Room 210, Santa Cruz. During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted. §9190, 9380</p>
<p>Aug. 29 (E-68)</p>	<p>Certified List of Candidates – Federal and State Offices Last day for the Secretary of State to send to each elections official a list showing the name, party affiliation, and ballot designation of every person who has been nominated as a candidate for public office and is entitled to receive votes within the county at the general election. §8148</p>
<p>Sept. 6 (E-60)</p>	<p>Special Absent Voters' Ballot Applications The first day county election officials may process applications for special absent voters' ballots. The application must include the statement that the voter cannot vote an absentee ballot during the normal absentee voting period of October 7 to October 29, 2002 because of military or other contingencies that preclude normal mail delivery. §300(b), 3103</p>
<p>Sept. 6 – 16 (E-60 to E-50)</p>	<p>Report of Registration – 60-day County Report During this period, county elections officials shall send to the Secretary of State a summary statement of the number of persons registered by party in their counties and in each political subdivision thereof as of Sept. 6, 2002. §2187</p>
<p>Sept. 9 – Oct. 22 (E-57 to E-14)</p>	<p>Statement of Write-in Candidacy and Nomination Papers During this period write-in candidates must file their Statement of Write-in Candidacy and Nomination Papers with the county elections official. §8601</p>
<p>Sept. 15 (Date fixed by law)</p>	<p>Candidate Nomination – Supreme and Appellate Courts Last day for the Governor to nominate a candidate for Justice of the Supreme or Appellate court when an incumbent justice who was to have stood for confirmation at the general election did not file his or her declaration of candidacy with the Secretary of State. Cal. Const. Art. VI, §16</p>

<p>Sept. 12 (E-54)</p>	<p>54-Day Walking Lists Prepared</p> <p>The County Elections Official will prepare the 54-day voter index that is available for purchase upon written application at a cost of 50 cents per 1,000 names.</p> <p style="text-align: right;">§2184</p>
<p>Sept. 21 (E-45)</p>	<p>State Ballot Pamphlets Available</p> <p>By this date, the Secretary of State shall furnish copies of the State Ballot Pamphlet to cities, counties, members of the Legislature, proponents of statewide ballot measures, public libraries, and educational institutions.</p> <p style="text-align: right;">§9096</p>
<p>Sept. 26 – Oct. 15 (E-40 to E-21)</p>	<p>Counties Mail Sample Ballots / State Ballot Pamphlet Mailing</p> <p>Between these dates the county elections official shall mail a Sample Ballot and polling place notice to each registered voter.</p> <p>Between these dates the Secretary of State shall mail state ballot pamphlets to all households in which voters were registered by Friday, Sept. 8 (E-60) The county will do a supplemental mailing of state pamphlets to voters who register after Sept. 8.</p> <p style="text-align: right;">§9094, 13303, 13304</p>
<p>Oct. 7 (E-29)</p>	<p>First Pre-Election Statement</p> <p>Last day to file campaign statements for candidates and committees covering the period ending Sept. 30, 2002 (E-36).</p> <p style="text-align: right;">Gov. Code §84200.5, 84200.7b</p>
<p>Oct. 7 (E-29)</p>	<p>Supplemental Independent Expenditure Reports</p> <p>Candidates or committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure.</p> <p style="text-align: right;">Gov. Code §84203.5, 82031</p>
<p>Oct. 7 (E-29)</p>	<p>Establish Precinct Boards and Polling Places</p> <p>Last day for the county Elections Department to appoint board members and polling places and provide a copy to each county central committee and make a copy available to the public.</p> <p style="text-align: right;">§12286, 12318</p>
<p>Oct. 7 (E-29)</p>	<p>Last Day to Register to Vote to Ensure Receipt of Sample Ballot</p> <p>Voter registration cards received by this date (postmark NOT ACCEPTABLE) will be added to the rolls and the voters will receive a Sample Ballot booklet prepared by the county elections official. The voters who submit cards after this date will NOT receive a Sample Ballot booklet, only a notice advising the late registrant that he/she will not receive a Sample Ballot and Voter's Information Pamphlet.</p> <p style="text-align: right;">§9094, 13303</p>

<p>Oct. 7 - Oct. 29 (E-29 to E-7)</p>	<p>Vote-by-Mail Ballot Application Period Between these dates voters may apply for a vote-by-mail ballot from the Elections Department. Under certain conditions voters may obtain an absentee ballot after Oct. 31.</p> <p style="text-align: right;">§3001, 3003</p>
<p>Oct. 7 (E-29)</p>	<p>29-Day Walking Lists Prepared The County Elections Official will prepare the 29-day voter index available for purchase upon written application at a cost of 50 cents per 1,000 names.</p> <p style="text-align: right;">§2184</p>
<p>Oct. 20 – Nov. 4 (E-16 to E-1)</p>	<p>Late Contribution/Independent Expenditure Report During this time late contribution/independent expenditure reports must be filed by FAX, telegram, mailgram, guaranteed overnight mail or deliver in person.</p> <p style="text-align: right;">Gov. Code §84203, 84204</p>
<p>Oct. 22 – Nov. 6 (E-16 to E-1)</p>	<p>24-Hour Statement of Organization Filing Requirement – Recipient Committees & Slate Mailer Organizations During the 16 days immediately preceding an election, any person or entity that qualifies as a recipient committee or slate mailer organization must file a Form 410 within 24 hours by telegram or personal delivery.</p> <p style="text-align: right;">Gov. Code §84101, 84108</p>
<p>Oct. 21 (E-15)</p>	<p>15-day Voter Registration The county elections official shall accept an affidavit of registration executed as part of a voter registration card in the forthcoming election if the affidavit is executed on or before the 15th day prior to the election, and if any of the following apply:</p> <ol style="list-style-type: none"> 1) The affidavit is postmarked on or before the 15th day prior to the election and received by mail by the county elections official. 2) The affidavit is submitted to the Department of Motor Vehicles or accepted by any other public agency designated as a voter registration agency pursuant to the National Voter Registration Act of 1993 (42 U.S.C. Sec. 1973gg) prior to the election. 3) The affidavit is delivered to the county elections official by means other than those described in paragraphs (2) and (3) on or before the 15th day prior to the election. <p style="text-align: right;">§2107</p>

<p>Oct. 22– Oct. 29 (E-14 to E-7)</p>	<p>New Residents Registration Period</p> <p>Registration for new residents shall begin the 14th day prior to an election and end on the seventh day prior to election day. This registration must be executed in the county elections office and the new resident shall vote a new resident’s ballot containing the contest of President and Vice President only in the election official’s office. Therefore, there is no ballot for new residents in November 2002.</p> <p style="text-align: right;">§332, 3400</p>
<p>Oct. 22 – Oct. 29 (E-14 to E-7)</p>	<p>New Citizens Registration Period</p> <p>Registration for new citizens shall begin the 14th day prior to an election and end on the seventh day prior to election day. A new citizen registering to vote after the close of registration shall provide the county elections official with proof of citizenship prior to voting, and shall declare that he or she has established residency in California. New citizens vote a regular ballot.</p> <p style="text-align: right;">§331, 3500, 3501</p>
<p>Oct. 24 (E-12)</p>	<p>Second Pre-Election Statement</p> <p>The last day to file campaign statements for candidates and committees covering the period from 10-1-02 to 10-19-02.</p> <p style="text-align: right;">Gov. Code §84200.5, 84200.7</p>
<p>Oct. 24 (E-12)</p>	<p>Supplemental Independent Expenditure Reports</p> <p>Candidates or committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure.</p> <p style="text-align: right;">Gov. Code §84203.5, 82031</p>
<p>Oct. 26 (E-10)</p>	<p>Notice of Central Counting Place</p> <p>Last day for county elections official to publish the notice that the general election ballots will be counted at a specified public place. The notice shall be published one time in a newspaper of general circulation in the county.</p> <p style="text-align: right;">§12109</p>
<p>No later than Oct. 29 (E-7)</p>	<p>Publish Polling Places and Precinct Board Members</p> <p>Not less than one week before the election, the elections official shall publish the list of polling places and precinct board members.</p> <p style="text-align: right;">§12105-12108, Gov. Code §6061</p>

<p>Oct. 31 (E-7)</p>	<p>Quarterly Statements by Ballot Measure Committees</p> <p>All committees primarily formed to support or oppose the qualification, passage or defeat of a ballot measure must file quarterly campaign statements for the period July 1 through Sept. 30 during any semiannual period in which the measure is not being voted upon. Following the election, such committees are only required to file semiannual statements unless they make contributions or expenditures to qualify, support or oppose other measures, in which case they would have an ongoing duty to file quarterly statements.</p> <p style="text-align: right;">Gov. Code §84202.3</p>
<p>Nov. 1 – Nov. 7 (E-6 to E)</p>	<p>Absentee Ballots – Late Conditions</p> <p>Voters unable to go to the polls because of illness or disability or because they will be absent from their precinct on election day, may come to the Elections Department and receive an absentee ballot over the counter. Voters may designate in writing a representative to bring the absentee ballot to them. The voter may either personally or through the authorized representative return the ballot to the Elections Department or polling place in the county.</p> <p style="text-align: right;">§3021</p>
<p>Nov. 1 (E-4)</p>	<p>County Campaign Disclosure Statement – 3rd Pre-Election Statement</p> <p>The last day for county candidates to file their disclosure statement for the period ending 10/20/02 to 10/31/02.</p> <p style="text-align: right;">Santa Cruz County Code §8.04.080(2)c</p>
<p>Nov. 2 – 3 (E-3 to E-2)</p>	<p>Weekend Voting</p> <p>The Santa Cruz County Elections Department and Watsonville City Hall will be open from 9 a.m. to 5 p.m. for weekend voting.</p>
<p>Nov. 5 (E)</p>	<p>General Election Day</p> <p>Polls open at 7 a.m. and close at 8 p.m.</p> <p style="text-align: right;">§1000, 14212</p>
<p>Nov. 5 (E)</p>	<p>Unopposed Judge: Superior Court</p> <p>On this date, the County Clerk declares elected any incumbent superior or municipal court judge who has filed for office but whose name did not appear on either the primary or general election ballots because he or she was unopposed.</p> <p style="text-align: right;">§8203</p>
<p>Nov. 7 – Dec. 3 (E+2 to E+28)</p>	<p>Official Canvass</p> <p>The official canvass of precinct returns is to be completed during this time.</p> <p style="text-align: right;">§15301, 15372</p>

<p>Dec. 2 (E + 27)</p>	<p>Candidates Elected to State Assembly & Senate Assume Office Terms begin the first Monday in December following their election. CA. Const. Art. IV, §2</p>
<p>Dec. 3 (E+28)</p>	<p>Statement of Vote to Board of Supervisors – Certificates of Election Prepared The elections official shall prepare a certified statement of the results of the election and submit it to the Board of Supervisors.</p> <p>The Board of Supervisors shall declare the winners for each office and the results of each measure under its jurisdiction. The county elections official shall make and deliver to each person elected a certificate of election.</p> <p style="text-align: right;">§15372, 15400-15401</p>
<p>Dec. 6 (E+31)</p>	<p>Candidates Elected to Special Districts and School Districts Assume Office</p> <p>SPECIAL DISTRICTS: officers declared elected or appointed (i.e. as provided in §10515) take office this date at noon after having taken the oath or posted any bond required by the principal act.</p> <p style="text-align: right;">§10554</p> <p>SCHOOL AND COMMUNITY COLLEGE DISTRICTS: Officers elected to school office take office this date pursuant to Ed. Code §5017, though no reference is made to “noon” as is the case in Elec. Code §10554.</p>
<p>5 days after canvass</p>	<p>Recount May Be Requested</p> <p>Within five (5) days after the completion of the official canvass, any voter may request a recount by filing a written request with the Elections official and specifying that candidates and/or measures are to be recounted.</p> <p>The request may specify the order of the precincts for the recount, and the petitioning voter shall, before commencement of each day's recount, deposit such sum as the official requires to cover costs (approximately \$500 per day).</p> <p>"Completion of the canvass" shall be presumed to be the time when the elections official signs the certified Statement of Vote.</p> <p style="text-align: right;">§15620 – 15634</p>

<p>Varies between 10 days to 6 months following the certification of the vote</p>	<p>Contesting Election</p> <p>Any elector of a county, city, or of any political subdivision of either may contest any election held therein for any of the following grounds:</p> <ul style="list-style-type: none"> a) That the precinct board or any member thereof was guilty of malconduct. b) That the person who has been declared elected to an office was not, at the time of the election, eligible to that office. c) That the defendant has given to any elector or member of a precinct board any bribe or reward, or has offered any bribe or reward for the purpose of procuring his election, or has committed any other offense against the elective franchise defined in Division 18 (commencing with Section 18000). d) That illegal votes were cast. e) That the precinct board in conducting the election or in canvassing the returns, made errors sufficient to change the result of the election as to any person who has been declared elected. f) That there was an error in the vote-counting programs or summation of ballot counts. <p style="text-align: right;">§16100</p> <p>The contestant shall verify the statement of contest, as provided by Section 446 of the Code of Civil Procedure, and shall file it within the following times after the declaration of the result of the election by the body canvassing the returns thereof:</p> <ul style="list-style-type: none"> a) In cases other than cases of a tie, where the contest is brought on any of the grounds mentioned in subdivision (c) of Section 16100, six months. b) In all cases of tie, 20 days. c) In cases involving presidential electors, 10 days. d) In all other cases, 30 days. <p style="text-align: right;">§16401</p>
<p>Dec. 10 (E+35)</p>	<p>Statement of Vote to Secretary of State</p> <p>No later than this date the elections official shall send one copy of the Statement of Vote to the Secretary of State.</p> <p style="text-align: right;">§15375</p>
<p>Dec. 13 (E+39)</p>	<p>Certificates of Election</p> <p>The Secretary of State shall issue certificates of election to persons elected to U.S. Senate, Congress, and legislative offices.</p> <p style="text-align: right;">§15503-15504</p>
<p>Jan. 3, 2003 (E+59)</p>	<p>Candidates Elected to Congress Assume Office</p> <p>Terms begin at noon on January 3.</p> <p style="text-align: right;">U.S. Const. Amendment XX, §1</p>

<p>Jan. 6, 2003 (E+62)</p>	<p>Candidates Elected to County Offices, Supervisors, Judges & Statewide Offices Assume Office</p> <p>Terms begin at noon on the first Monday after January 1 succeeding their election for county offices and supervisors. Superior Court Judges and Statewide Constitutional Offices also begin on this date; although, there is no mention of the noon hour.</p> <p style="text-align: right;">Gov. Code §24200; CA Const. Art. VI, §16 & Art. V</p>
<p>Period Following Election</p>	<p>Document Retention</p> <p>Nomination documents and signatures in-lieu of filing fee petitions (if applicable) shall be held during the term of office for which they were filed and for four years after the expiration of the term. They may be destroyed as soon as practicable thereafter provided no legal action or proceeding is pending.</p> <p>Since the November 2002 election has federal offices on the ballot, precinct supplies and voted ballots must be preserved for 22 months following the election. If no legal action is pending at the time, the documents may be destroyed or recycled. Unused ballots may be destroyed or recycled after the November 2002 election.</p> <p>Initiative, referendum and recall petitions must be preserved for eight months following certification of the election for which the petition qualified or eight months after final examination of the petition by the clerk. If no legal action or proceeding is then pending, the petitions may be destroyed as soon as practicable.</p> <p style="text-align: right;">Elections Code Division 17, commencing with §17000</p>
<p>Jan. 31, 2003</p>	<p>Semiannual Campaign Statement</p> <p>Last day to file semiannual campaign statements, if required, by all candidates and committees.</p> <p style="text-align: right;">Gov. Code §84200, 84218</p>
<p>Jan. 31, 2003</p>	<p>Supplemental Independent Expenditure Reports</p> <p>Candidates or committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure.</p> <p style="text-align: right;">Gov. Code §84203.5, 82031</p>